

	Gasóga na hÉireann / Scouting Ireland			
	Document No. VGS-TPC-001	Issued: April 2026	Last Amended	Next Review February 2029
	Category: The Scout Province			
	Title: Terms of Reference Provincial Commissioner			
	Department: Volunteer & Group Support Department			
	Related Documents: The Scout Province Provincial Commissioner Election & Appointment Protocol			

1. Roles Description

- 1.1. Primarily responsible for the management, direction and coordination of the resources of the Scout Province in accordance with the policies of Scouting Ireland for the benefit of the Scout Groups and Scout Counties through the Provincial Management Support Team.
- 1.2. Where necessary, chair meetings of County Commissioners to cooperate for common purpose within a Local Authority area.
- 1.3. Provincial Commissioner (Northern Scout Province) is a Director of Scout Foundation (NI)

2. Election of the Provincial Commissioner

- 2.1. The protocol for nomination, election and appointment of a Provincial Commissioner is set out in policy BOD-PC-001.

3. Appointment

- 3.1. The term of the Provincial Commissioner is three years (36 Months).
- 3.2. They may be re-elected for one further term of three years in any Scout Province.

4. The Provincial Commissioner is a member of:

- 4.1. Member of the Volunteer & Group Support Department.
- 4.2. Member of the Provincial Management Support Group.
- 4.3. May be the chairperson of the Provincial Management Support Team.
- 4.4. Member of the Chief Scout and Provincial Commissioners Group (CS&PCG).

5. The Provincial Commissioner works with:

- 5.1. The Provincial Management Support Team.
- 5.2. The Volunteer & Group Support Department.
- 5.3. The Scout Counties.
- 5.4. The Scout Groups.
- 5.5. The Provincial Commissioners
- 5.6. The Chief Scout
- 5.7. Scouting Ireland Staff as relevant.

6. The Provincial Commissioner supports and supported by:

- 6.1. The Board of Scouting Ireland.
- 6.2. The Scout Groups.
- 6.3. The Scout Counties.
- 6.4. The County Commissioners.
- 6.5. The Provincial Management Support Team.
- 6.6. The Chief Scout.

7. Key Competencies and Skills:

- 7.1. The ability to provide inspirational leadership & strategic direction for the Scout Province & the Organisation.
- 7.2. Positive scouting outlook.
- 7.3. Willingness to actively design and contribute to the strategic vision of the Scout Province & the Organisation.
- 7.4. Willingness to take decisions which will further the work of the Scout Province & the Organisation.
- 7.5. The ability to build, maintain and facilitate effective working relationships with a wide range of people.
- 7.6. The ability to enable others to identify issues, clarify objectives, develop attainable objectives and gain the necessary skills and confidence to work as an effective team.
- 7.7. The ability to negotiate agreements.
- 7.8. The ability to construct and implement long--term plans that improve and expand the Scouting offered to young people and identify any training, resources and other needs required to undertake this work.
- 7.9. The ability to deliver as promised.
- 7.10. An understanding of the challenges of working in the voluntary sector.
- 7.11. The ability to communicate (verbally and non-verbally) to a wide variety of audiences.
- 7.12. The ability to lead and manage a team of adult volunteers.
- 7.13. The ability to motivate and enthuse others.
- 7.14. The ability to plan, manage and monitor own tasks and time.
- 7.15. Experience of working with young people and/or community work with adult groups.
- 7.16. Experience of working in the Scout or Guide Movement as an adult.
- 7.17. An acceptance of the fundamentals of Scouting.
- 7.18. The willingness to undertake training for the job, where available

8. Communication

- 8.1. The Provincial Commissioner is issued with a Scouting Ireland email address (scouts.ie) this is to be used for all communications as part of their role.

9. Termination Of Appointment:

- 9.1. Termination of appointment shall occur
 - 9.1.1. On resignation of appointment.
 - 9.1.2. By mutual agreement.
 - 9.1.3. On completion of the term of office.
 - 9.1.4. Where the Scouter is non-compliant with Scouting Ireland Safeguarding or Garda Vetting/Access NI Policy.