

	Gasóga na hÉireann / Scouting Ireland			
	Document No. VGS-TSP-001	Issued 01 st August 2025	Last Amended	Next Review
	Category: The Scout Province			
	Title: Terms of Reference Provincial Chairperson			
	Department: Volunteer & Group Support Department			
	Related Documents: The Scout Province			

1. Role Description

- 1.1. The Provincial Chairperson is an appointed Provincial Officer. They are primarily responsible for presiding at meetings of the Provincial Management Support Team.
- 1.2. They are responsible for ensuring that the business of this Committee is carried out properly in line with The Standing Orders.
- 1.3. The Provincial Chairperson may be asked to represent the Province at events or occasions when the Provincial Commissioner is unable to attend.

2. Appointment Term

- 2.1. This term is concurrent with that of the Provincial Commissioner.
- 2.2. They may be eligible for re-appointment.

3. Appointment

- 3.1. The Scout Province Chairperson is appointed by the Provincial Commissioner. They are approved by the Provincial Management Support Team.

4. The Provincial Chairperson is a member of:

- 4.1. The Provincial Management Support Team.
- 4.2. The Provincial Officers Team.

5. The Provincial Chairperson works with:

- 5.1. Provincial Commissioner.
- 5.2. Provincial Secretary.
- 5.3. The Provincial Management Support Team
- 5.4. Scouting Ireland Staff as relevant.

6. The Provincial Chairperson is accountable to and supported by:

- 6.1. The Provincial Management Support Team.

7. Key Competencies and Skills:

- 7.1. Excellent written and oral communication skills.
- 7.2. Strong interpersonal skills with the ability to motivate others and build consensus and participation.
- 7.3. Ability to work on own initiative as well as part of a team.
- 7.4. Proven strong leadership skills.
- 7.5. Creative problem-solving acumen.
- 7.6. Self-awareness and proven conflict resolution skills.
- 7.7. Demonstrate ability to maintain independent and objective judgement.
- 7.8. Willingness to actively design and contribute to the strategic vision of the Scout Province.
- 7.9. Acceptance of the fundamentals of Scouting.
- 7.10. Willingness to undertake training in the furtherance of the role.
- 7.11. Willingness to take decisions in the best interest of the Scout Province.

8. Termination Of Appointment:

- 8.1. At the discretion of the Provincial Commissioner with the approval of the Provincial Management Support Team.
- 8.2. The Provincial Chairperson is coterminous with the election term of the Provincial Commissioner. Should the Provincial Commissioner finish their appointment before this three-year term is complete, the role of the Provincial Chairperson is vacated.
- 8.3. Termination of appointment shall occur
 - 8.3.1. on resignation of appointment
 - 8.3.2. By mutual agreement
 - 8.3.3. On completion of the term of office
 - 8.3.4. Where the Scouter is non-compliant with Scouting Ireland Safeguarding or Garda Vetting/Access NI Policy